



Thomas H. Bayly Building  
155 Rugby Road, PO Box 400119  
Charlottesville VA 22904-4119

TEL 434.924.3592  
FAX 434.924.6321  
[www.virginia.edu/artmuseum](http://www.virginia.edu/artmuseum)

## Writer's Eye 2017 | competition guidelines

**What to submit** Write an original and previously unpublished story or poem inspired by one of the *Writer's Eye* selections at The Fralin.

Submit one entry only and submit the required number of copies.  
You may submit one prose entry of 1,000 words or less, or a poetry entry not to exceed two standard typewritten pages.

### Formatting your entry

Include the following on all pages you submit:

- The title of your poem or story
- The title and artist of the artwork that inspired your entry.

Use **12 point** Times New Roman font.

**Do not** type your name on any page of your submission;  
your name should only appear on the entry form.

**Staple** the entry form to the front of one of your copies.

**Paper clip** all copies together with the entry form on the top.

### Copies Required

#### Grade 3-5

Poetry: Submit **4** copies, typed and **single**-spaced.

Prose: Submit **5** copies, typed and **double**-spaced.

#### Grades 6-8

Poetry: Submit **3** copies, typed and **single**-spaced.

Prose: Submit **4** copies, typed and **double**-spaced.

#### High School and University/Adult

Poetry: Submit **2** copies, typed and **single**-spaced.

Prose: Submit **2** copies, typed and **double**-spaced.

### Submitting your entry

**When:** **Paper entries** must be **received** at the Museum no later than 5 pm, Friday, November 17, 2017. **Electronic entries** must be **submitted** no later than 11:59pm, Wednesday, November 15, 2017.

**Where:** The Fralin Museum of Art, 155 Rugby Road, Charlottesville

#### *Museum hours*

10-5 pm, Tuesday, Wednesday, Friday, Saturday

10-7 pm, Thursday

12-5 pm, Sunday

#### *Mailing Address*

Writer's Eye 2016, The Fralin Museum of Art

PO Box 400119, Charlottesville, VA 22904-4119

Electronic entries: <https://thefralin.formstack.com/forms/we17submissions>

### Please note

- Please be sure that entries are formatted exactly as instructed. Failure to comply with these rules may disqualify your entry.
- Writers give permission to The Fralin Museum of Art to publish entries upon submission to this competition. Manuscripts will not be returned.
- The Fralin Museum of Art reserves the right to eliminate a category if entries are not sufficient in number or quality.

### Questions?

Contact the Education department: 434.243.2050 or [museumeducation@virginia.edu](mailto:museumeducation@virginia.edu).



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## Writer's Eye 2017 | entry form

Please type or print clearly.

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Address \_\_\_\_\_

City/County \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Daytime Telephone \_\_\_\_\_ Evening Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

Student's Email \_\_\_\_\_ Parent's Email \_\_\_\_\_

Title of Your Work \_\_\_\_\_

Inspired by (artist's name and title of artwork used) \_\_\_\_\_

Check one entry category and note number of prose words.

- Poetry, 2 pages maximum
- Prose, \_\_\_\_\_ number of words (1,000 words maximum)

Check your competition level.

- Grades 3, 4, 5
- Grades 6, 7, 8
- High School (Grades 9, 10, 11, 12)
- University/Adult

My School \_\_\_\_\_

My Teacher(s) \_\_\_\_\_

Cell \_\_\_\_\_ Email \_\_\_\_\_



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## Writer's Eye 2017 | submit entries online!

**How To** | Teachers and students can submit entries online at:  
<https://thefralin.formstack.com/forms/we17submissions>.  
The link to the online entry form can also be found on The Fralin's website at:  
<http://uvafralinartmuseum.virginia.edu/programs/k-12>.

The deadline for electronic submissions is **Wednesday, November 15<sup>th</sup>, at 11:59pm.**

### **Step 1 | Accessing the online entry form**

Go to <https://thefralin.formstack.com/forms/we17submissions> to access the online entry form or visit The Fralin's website.

### **Step 2 | Formatting your entry**

Include the following on **all pages** in your **word doc** or **pdf file**.

- The title of your poem or story
- The artist of the artwork that inspired your entry.

Use **12 point** Times New Roman font.

Prose is double spaced; Poetry is single spaced.

**Save** the word doc or pdf file as **title of your work\_artist of artwork**.

**Do not** type your name on any page of your submission; your name should only appear on the entry form.

### **Step 3 | Fill out the entry form and click next**

The entry form is designed for only one student's information to be entered and submitted at a time. An entry form is required for every student that enters. **Do not** submit one entry form for your entire class.

### **Step 4 | Upload the file**

Double check to make sure your word doc or pdf is formatted correctly and it is less than 24MB. Click *Choose File* and select your file. Upload only one student's entry at a time. **Do not** upload a word doc or pdf file that contains all of your students' entries.

### **Step 5 | Submit Form**

**Failure to submit an individual form and file for each student may result in the disqualification of students' entries.**